



THOMAS MORE UNIVERSITY

Thomas More University Book Rental Program Policy Statement

To improve academic success, Thomas More University has established a policy that every student have an individual copy of all group-assigned content used to supplement classroom instruction and required by faculty for the courses in which the student is registered. Thomas More University has determined that this policy enhances instructional quality, supports pedagogical goals, and improves student outcomes.

To ensure that every student is able to comply with this policy by the first day of class, Thomas More University has established a Book Rental Program. The Book Rental Program provides access to all commercially available materials below competitive market rates and is the authorized source for all other group-assigned content. With tuition and fee charges, all students have full, equal, and unlimited access privileges to all group-assigned content each term for every course in which the student chooses to register, regardless of major, field of study, or credit load.

In accordance with Department of Education regulation 668.164, under qualified conditions, students have the option to opt-out and have the charge for the Book Rental Program pro-rated. With the opt-out option, the student is responsible for directly procuring all qualified materials. To opt-out, a signed authorization is required prior to July 15 each year for the following academic year.

Note: The amount prorated is determined by the percent of book charges paid with Title IV funds as well as the percent of book charges that go to pay for qualified materials. Items from the Book Rental Program are for individual use only; scanning or photocopying any part of these items is a violation of this policy and may violate copyright law as well.

To obtain an opt-out authorization form or additional information, please visit the Financial Aid Office.